

**Washington, D.C. Section of the American Nuclear Society, Incorporated
Bylaws and Rules**

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The following articles constitute the governing documents of the Section. The Bylaws are derived from the Bylaws and Rules of the American Nuclear Society and thus can only be modified by authority of the national Board of Directors. The Rules are developed and maintained by the individual Local Section and can be modified using the procedure set forth within. In the event of a conflict between the Rules and the Bylaws, the Bylaws take precedence. Regulations on Section governance (if any) imposed by the state government should be incorporated into the Rules as necessary.

Approved May 2009

STANDARD BYLAWS	RULES
<p>B1 - NAME</p> <p>1. The official name of this organization shall be the Washington, D.C. Section of the AMERICAN NUCLEAR SOCIETY, Incorporated, hereinafter referred to as the Section and Society, respectively.</p>	<p>R1 – NAME</p> <p>1. The official name of this organization shall be the Washington, D.C. Section of the AMERICAN NUCLEAR SOCIETY, Incorporated, hereinafter referred to as the Section and Society, respectively.</p>
<p>B2 - OBJECTIVES</p> <p>1. The objectives of the Section shall be consistent with the objectives of the Society as set forth in its Certificate of Incorporation and in Article B2 of its Bylaws and Rules, principally, "the advancement of science and engineering relating to the atomic nucleus, and of allied sciences and arts."</p> <p>2. The Section shall undertake activities for the more active furtherance of the objectives in its locality. These activities shall be identified in Section Rules or Procedures.</p> <p>3. The Section is organized exclusively for educational and scientific purposes, including for these purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Revenue Law).</p>	<p>R2 - OBJECTIVES</p> <p>1. For the more active furtherance of the objectives of the Society in its locality, the Section shall undertake:</p> <ul style="list-style-type: none"> a. The formation of closer professional and personal relations among the members; b. The promotion of beneficial and cordial relations with the faculty and students of nearby institutions giving courses related to the nuclear sciences and engineering; c. The cooperation with other scientific and professional groups having similar objectives; d. To cooperation with the Society in the promotion and conduct of national topical and joint meetings, etc., mutually beneficial to the Society and the Section; e. The encouragement of the public in understanding nuclear science and engineering; and f. The engagement in such other activities as may be appropriate for the fulfillment of the objectives of the Society and the Section.
<p>B3 - OBLIGATIONS TO THE SOCIETY</p> <p>1. The activities of the Section and its members shall be governed by the provisions of these Bylaws, which shall be in accord with the provisions of the Certificate of Incorporation and the Bylaws and Rules of the Society. As specified in the Section Rules, the Section will also comply with obligations established by a State authority whenever the Section is incorporated in a State within its territory</p>	<p>R3 - OBLIGATIONS TO THE SOCIETY</p> <p>(none)</p>

<ol style="list-style-type: none"> 2. No action, obligation, or expression of the Section shall be considered an action, obligation, or expression of the Society as a whole. Any publication issued by the Section shall be imprinted with a statement that the Section assumes sole responsibility regarding an action, obligation, or expression with respect to the Society. 3. The Section shall not have authority to act for or in the name of the Society without prior approval of the Board of Directors or the elected Corporate Officers. However, on local matters the Section may represent the official position of the Section upon the approval of the Section Executive Committee, and after consultation with the Chair of the Society's Public Policy Committee or the Executive Director of the Society. 4. The affairs of the Section shall be conducted in such manner that the Section shall be financially independent and shall not rely on support from the funds of the Society. 	
<p>B4 - TERRITORY AND MEMBERSHIP</p> <ol style="list-style-type: none"> 1. The territory in which the Section may operate shall consist of the area designated by the Society. 2. Members of any grade in good standing in the Society shall be eligible to become members of this Section. The grade of membership held in the Section shall be the same as the member holds in the Society. 3. Voting members of the Society in good standing shall be entitled to the right to vote and hold office in the Section. Voting Society members may hold elective office in no more than one (1) Section concurrently. Student members of the Society and Friends of the ANS (FANS) may be granted the right to vote or to hold office in the Section, except for the position of Chair or Vice Chair, as specified in the Section Rules. 4. Non-Society members may be eligible to become Section Participants of the Section if their association will result in the furtherance of the objectives of the Section as set forth in 	<p>R4 – TERRITORY AND MEMBERSHIP</p> <ol style="list-style-type: none"> 1. The territory in which the Section operates consists of the District of Columbia as well as the counties and cities in the State of Maryland and in Northern Virginia. 2. Any Society member in good standing shall be entitled to hold office in no more than one (1) Section concurrently. Student, Library, or Organization members shall not have the right to vote or hold office in the Section. 3. Non-Society members may be eligible to become Section Participants of the Section if their association will result in the furtherance of the objectives of the Section as set forth in Article B2. Section Participants whose qualifications for participating in Section activities have been approved by majority vote of the Section's Executive Committee shall be entitled, upon payment of the annual Section dues, to receive notices of and attend meetings, and to other privileges specifically granted by the Section. Section Participants have the right to vote in all Section matters, but not for national officers or on national

<p>Article B2. Section Participants whose qualifications for participating in Section activities have been approved by majority vote of the Section’s Executive Committee shall be entitled, upon payment of a contribution, or mailing fee, not less than the annual Section dues, to receive notices of and to attend meetings, and other privileges specifically granted by the Section.</p> <p>Section Participants may be granted the right to vote on Section matters, as specified in the Section Rules.</p> <p>Participants cannot hold Section offices of Chair or Vice-Chair. Participants may be granted the right to hold other Officer or Executive Committee positions, with all Committee rights, in no more than one Section at any time, as specified in the Section Rules.</p> <p>Participants shall be encouraged to apply for Society Membership.</p>	<p>matters. Participants cannot hold Section office of Chair, Vice-Chair, Secretary, or Treasurer, but are eligible to hold a minority of positions on the Executive Committee with all Committee rights, in no more than one Section at a time. Participants may not advertise or otherwise indicate themselves as affiliates of the Section or of the Society. Participants shall be encouraged to apply for Society membership.</p> <p>4. Persons who have been members of the Section for ten (10) years upon retirement, if not less than sixty (60) years of age, may be entitled to become Emeritus Members.</p>
<p>B5 - ASSESSMENTS AND CONTRIBUTIONS</p> <ol style="list-style-type: none"> 1. The Section shall have the right to levy special and reasonable assessments when authorized by affirmative vote of not fewer than two-thirds (2/3) of the members present at a regular meeting. 2. The Section may also accept local non-compulsory financial contributions, but solicitation and acceptance of such contributions shall be subject to the following conditions. (These conditions not required for Sections outside the USA.): <ol style="list-style-type: none"> a. Limited to solicitation for those activities consistent with the objectives of the Society. b. Notification be given to the President of the Society, in writing, of the intent and purpose of the solicitation; the President may disapprove of such solicitation within 30 days of notification. 3. No part of the net earnings of the Section shall inure to the benefit of, or be distributable to, its members, officers or other private persons, except that the Section shall be authorized and 	<p>R5 – ASSESSMENTS AND CONTRIBUTIONS</p> <ol style="list-style-type: none"> 1. The annual dues for Section membership shall be determined by the Section’s Executive Committee. 2. The fiscal year of the Section shall be from July 1 through June 30. 3. There shall be no pro-rating of dues.

<p>empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in this paragraph. No substantial part of the activities of the Section shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Section shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.</p> <p>Notwithstanding any other provisions of these bylaws, the Section shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by an organization, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).</p>	
<p>B6 - OFFICERS</p> <ol style="list-style-type: none"> 1. The officers of the Section shall be a Chair, a Vice-Chair, a Secretary and a Treasurer. The duties of the Secretary and Treasurer may be combined into a single office. The Chair and Vice-Chair must be voting members of the Society. 2. Each year the Secretary shall provide the Society with a report which includes a review of Section activities, membership details, names of Officers and Executive Committee members and copies of meeting minutes. The report shall be filed with the Executive Director by August 31. Other information may be requested from time to time by the Executive Director of the Society or the Chair of the Local Sections Committee. 	<p>R6 - OFFICERS</p> <ol style="list-style-type: none"> 1. The officers of the Section shall be a Chair, a Vice-Chair, a Secretary, and a Treasurer. The officers shall hold office for one (1) year or until their successors are elected or appointed. 2. The officers shall be either Fellows or Members of the Society. 3. The Chair shall have general supervision over the affairs of the Section, under the direction of the Executive Committee. The Chair shall preside at meetings and shall have the power to perform other duties as may be provided in these Rules. The Executive Committee may delegate to the Chair additional specific authorities. The Chair shall be an ex-officio member of all Section committees. 4. The Vice-Chair shall, at the time of election, be designated Chair-Elect. While serving, the Vice-Chair shall perform the duties of the Chair in the Chair's absence or when the Chair is unable to serve, and such other duties as may be delegated to the office by the Executive Committee. At the expiration of the

	<p>term of office, the Vice-Chair shall automatically succeed to the office of Chair.</p> <p>5. The Secretary shall keep a record of the proceedings of the Section and shall have such other duties as may be assigned by the Executive Committee or these Rules. The Secretary shall act as custodian of the Section Bylaws and Rules. The Secretary shall file a copy of the proceedings or minutes of the Section’s Executive Committee meetings following approval of the minutes by the Section’s Executive Committee. The Secretary shall see that a notice of each Section meeting is sent to each member of the Section. In the absence of the Chair and Vice-Chair, the Secretary shall preside at meetings of the Section.</p> <p>6. The Treasurer shall collect and disburse funds of the Section in a repository approved by the Executive Committee, shall handle the financial accounting, shall present a financial report at the first Section meeting during the officer’s term, and shall submit the books of account to the Executive Committee for auditing. The Treasurer shall also have such other duties as may be assigned by the Executive Committee of these Rules.</p>
<p>B7 - EXECUTIVE COMMITTEE</p> <p>1. The Executive Committee shall be the governing body of the Section and shall have the power to act for the Section in all matters, subject to these Bylaws and to the Certificate of Incorporation and the Bylaws of the Society.</p> <p>2. The Executive Committee shall consist of the Officers of the Section and include the Chair of each Branch if the Chair of the Branch is elected by the Branch membership. Additional members may be specified by the Section Rules</p> <p>3. In order to provide for handling the affairs of the Section, the Executive Committee shall prepare and adopt, in connection with these Bylaws, suitable Rules. Section Rules, and proposed changes to them, must be reviewed for consistency with Society Bylaws and Rules by the Bylaws and Rules Committee of the Society. A copy of such Rules shall then be filed with the Executive Director of the Society.</p>	<p>R7 - EXECUTIVE COMMITTEE</p> <p>1. The Executive Committee shall consist of the officers of the Section, the immediate past-Chair of the Section, and the chairs of the standing committees, and up to two (2) other members of the Section elected at large. The Section Chair shall be the Chair of the Executive Committee. A quorum shall be constituted by a majority of the members of the Executive Committee.</p> <p>2. When a standing committee is created per Article 13 of these Rules (i.e., it is not mentioned in these Rules), that Committee Chair becomes a member of the Executive Committee. When a standing committee is eliminated per Article 13 of these Rules, that former Committee Chair stops being a member of the Executive Committee, unless that person also meets another criterion for being a member of the Executive Committee.</p>

Washington, D.C. Section of the American Nuclear Society, Incorporated – Bylaws and Rules

<p>The procedure for amending the Rules shall be specified in the Rules.</p> <p>4. The Section may enter into cooperative agreements with local scientific and engineering societies, or with local units of such national societies, not contrary to the Certificate of Incorporation and the Bylaws and Rules of the Society.</p>	<p>3. Any vacancy among the officers or on the Executive Committee shall be filled by the Executive Committee for the unexpired term, except that a vacancy in the office of Chair shall be filled by the Vice-Chair.</p> <p>4. Meetings of the Executive Committee may be called at any time by the Chair, or at the request of any two members of the Committee.</p>
<p>B8 - MEETINGS</p> <p>1. The Section shall hold no fewer than two (2) meetings each year, one of which shall be the annual meeting.</p>	<p>R8 – MEETINGS</p> <p>1. Meetings shall be held as determined by the Executive Committee at the times and places designated. The Annual Meeting of the Section shall be held in the Spring, but shall not conflict with the Society's Annual Meeting.</p> <p>2. The order of business at meetings of the Section shall be:</p> <ul style="list-style-type: none"> a. Report of committees, except when the Section members have been kept informed of committee activities through a Section newsletter, website, or other appropriate means of communication. b. Unfinished business, as appropriate. c. New business, as appropriate. d. Announcements. e. Papers, lectures, or technical program. <p>3. A quorum for the transaction of business at the annual or other Section meetings shall consist of not fewer than twenty-five (25) qualified voters, or twenty percent (20%) of the membership, whichever is less.</p>
<p>B9 - RULES OF ORDER</p> <p>1. Rules contained in Robert's Rules of Order, current edition, shall be used in the conduct of meetings of the Section and shall be the authority on parliamentary procedures except as may otherwise be required by the laws of incorporation of the Society and the Bylaws and Rules of the Section and the Society.</p>	<p>R9 - RULES OF ORDER</p> <p>(none)</p>

<p>B10 - AMENDMENTS</p> <p>1. Amendments to these Standard Bylaws may be proposed by any Local Section, the Local Sections Committee, the Society Bylaws and Rules Committee, or the Society Board of Directors. Amendments must be of a nature that they can be applied equitably to all Local Sections, in keeping with the intent of the Standard Bylaws.</p> <p>All proposed amendments shall be forwarded to each Local Section for comment. Comments should be filed with the Local Sections Committee Chair no later than forty-five (45) days prior to the next ANS national meeting. Further detailed procedures for approval of amendments to the Standard Bylaws are in the ANS Rule R17.5.1.</p> <p>2. The Local Sections Committee shall notify all Local Sections of approved amendments to the Standard Bylaws. Each Local Section shall be responsible for reviewing approved amendments to determine if corresponding changes to the Local Section’s Rules are required.</p>	<p>R10 –AMENDMENTS</p> <p>1. These Section Rules may be amended at any meeting attended by a quorum of members of the Section, following approval of the proposed amendment by a 2/3 vote of the Section Executive Committee. The text of the proposed amendments and of any existing articles thereby affected must be provided to the members by (a) electronic mail; (b) posting on the Section website; or (c) postal mail, at least fifteen (15) days before the meeting at which the vote will take place.</p> <p>2. Alternatively, following Executive Committee approval of the proposed changes, the Section Rules may be amended by ballot mailed to Section members, either at the time of election of Section officers or as a separate vote.</p> <p>3. Following Executive Committee approval, adoption of a proposed amendment to the Section Rules shall require an affirmative vote of the majority of the members voting.</p> <p>4. The proposed amendment shall become effective following Section approval and review by the Society Bylaws and Rules Committee, and the Section Secretary’s filing of a copy of the amended Rules with the Executive Director of the Society.</p> <p>5. The Secretary shall be responsible for preparing a copy of the Section Rules as soon as practicable after adoption or amendment, and providing it to the Webmaster for posting on the Section website. In the event the Section website is not being maintained, the Executive Committee will determine how copies of the Rules will be made available to Section members.</p>
<p>B11 - DISSOLUTION</p> <p>1. Upon the dissolution of the Section, assets shall be distributed first in accordance with the Articles of Incorporation of the Section. If no such Articles exist, or potential recipients are not named specifically, then the Society, an organization exempt under Section 501(c)(3) of the Internal Revenue Code, shall take possession of assets for one or more exempt</p>	<p>R11 – DISSOLUTION</p> <p>(none)</p>

<p>purposes within the meaning of that Section of the Code or corresponding section of any future federal tax code, or they shall be distributed to the Federal government, or to a state or local government, for a public purpose.</p>	
<p>B12 - ELECTION AND ELIGIBILITY</p> <p>(none)</p>	<p>R12 -ELECTION AND ELIGIBILITY</p> <ol style="list-style-type: none"> 1. The officers of Section shall be elected by letter <u>or electronic</u> ballot. 2. The Nominating Committee constituted under the provisions of these Rules shall place a list of their nominees in the hands of the Secretary not later than March 15. The Secretary shall prepare and provide to each member of the Section not later than April 15, a ballot containing the nominations made by the Nominating Committee, and in addition any other nominations submitted by endorsement of not fewer than ten (10) members received in writing either by the Nominating Committee or by the Secretary prior March 15. 3. For each elective office, at least one candidate shall be named by the Nominating Committee. Each nominated candidate shall have agreed to serve if elected. The ballot shall also contain spaces for write-in names for each office. 4. <u>4.</u>—Voting shall be by secret ballot and members shall cast their ballots by mail <u>or electronic mail</u>. <ol style="list-style-type: none"> a. <u>a.</u> <u>Mailed B</u>allots shall be marked in the usual manner and sealed in a ballot envelope. This envelope shall be enclosed within a larger envelope for mailing to the Secretary. The voter’s signature shall appear on the outer envelope and shall not appear on the ballot envelope. Ballots not accompanied by the validating signature shall be rejected. a.b. <u>a.b.</u> <u>Ballots sent by electronic mail that do not have a validating number shall be rejected.</u> 5. Ballots shall be mailed for reaching the Secretary not later than May 1. The Section Chair shall appoint a Committee of Tellers of not fewer than three (3) members of the Section who are neither members of the Executive Committee, nor candidates for office, for counting the validated ballots as received from

	<p>the Secretary.</p> <p>6. The Tellers shall report the results of the election not later than May 15 to the Secretary, who shall declare elected to each office the candidate receiving the largest number of votes for that office.</p> <p>7. Should a tie occur, the Section shall resolve the tie by ballot vote at the Annual Meeting.</p> <p>8. The elected candidates shall be installed and their terms of office shall commence July 1 each year.</p> <p>9. Members shall not be eligible for election to more than one office concurrently, nor for two (2) consecutive terms for the same office, with the exception of the Secretary and the Treasurer who shall be eligible for not more than three (3) consecutive terms. After one (1) term in office, the Chair shall automatically be succeeded by the Vice-Chair.</p>
<p>B13 -SECTION COMMITTEES</p> <p>(none)</p>	<p>R13 -SECTION COMMITTEES</p> <p>1. The standing and special committees of the Section shall be appointed by the Section Chair. Members of the standing committees shall serve during the Chair’s tenure of office, except as otherwise specified. The Section Chair shall designate all committee chairs, subject to approval by the Executive Committee. The Executive Committee may change the personnel of committees at any time at its discretion.</p> <p>2. The standing committees shall include:</p> <p>a. Membership Committee – charged with the duty of bringing the advantages of Section and Society membership to the attention of qualified candidates.</p> <p>b. Program Committee – charged with the responsibility of planning Section meetings and for coordinating all meetings with those of the Society and of affiliated organizations. This committee shall also be responsible for all arrangements necessary to properly hold and conduct the Section’s meetings.</p> <p>c. Education Committee – charged with the</p>

	<p>responsibility of: (i) assisting area schools and colleges in presenting a broad view of the fields and requirements for science and engineering pertaining to the atomic nucleus and the allied sciences and arts, (ii) encouraging promising students to consider careers in the nuclear fields, and (iii) providing information on nuclear-related sciences to the public.</p> <p>d. Communications Committee—responsible for developing the Section newsletter and maintaining the Section website. The Section Webmaster and Newsletter Editor shall serve as co-chairs of this Committee and shall both be members of the Executive Committee. The Secretary of the Section may serve as one of the co-chairs of this Committee.</p> <p>e. Public Information Committee—charged with disseminating information on nuclear science and technology in general, and issues of local interest, in particular, to the public.</p> <p>3. Additional standing committees may be created or eliminated by a two-thirds vote of the Executive Committee.</p> <p>4. The special committees shall include:</p> <p>a. Nominating Committee – shall nominate candidates for the elective offices per Article R12 of these rules.</p> <p>b. Auditing Committee – composed of not fewer than two (2) Section members for the purpose of auditing the Treasurer’s book of account.</p> <p>c. Committee of Tellers – shall count the validated ballots and report the results to the Secretary per Article R12 of these Rules.</p> <p>5. Additional special committees may be established by the Section Chair as necessary, and shall be dissolved upon completion of the duties assigned to them.</p>
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